

**POLICY COMMITTEE MEETING
BOARD OF EDUCATION
SLINGER SCHOOL DISTRICT
High School IMC
February 27, 2023**

Committee Members Present: Jody Strupp, Cherie Rhodes, Gary Feltz, Joe Havey

Other Board Members Present: Ken Strupp and Roman Weninger

Administrators Present: Jim Curler, Karen Hug, Kristi Brooks, and Patrick Armstrong

1. Jody S. called the meeting to order at 6:30 pm.
2. Revised Policies – One reading:
 - a. The following policies were reviewed and no changes were made
 - i. 610 Fiscal Management Goals
 - ii. 620 Annual Operating Budget
 - iii. 630 Tax and Debt Limitations
 - iv. 652 Revenues from Investments
 - v. 653 Gate Receipts and Service Charges
 - vi. 661 Depositing of Funds and Fiscal Accounting
 - vii. 662.1 Authorized Signatures
 - viii. 662.3 General Fund Balance
 - ix. 663 Advances of Monies to Employees
 - x. 665 Fraud Prevention and Reporting
 - xi. 671.2 Expense Reimbursement
 - xii. 671.5 Employee Compensation Paid from Federal Grants During Extraordinary Circumstances
 - xiii. 683 Inventories/Asset Management
 - xiv. 684 Audits
 - b. The following policies were reviewed and changes were discussed
 - i. 653.1 Free Admissions
 1. Added clarifying language “except WIAA regional, sectional, and state events” and deleted language about a guest pass
 - ii. 656 Student Fees, Charges, and Fines
 1. Added “and are available on the District website” regarding where to find fee waiver/reduction opportunities
 2. Discuss collection of fees, small claims court, paragraph 4 and decided to keep the language as is
 - iii. 662.1 Student Activity Funds
 1. Change name to “Student Special Revenue Funds”
 2. Add “donation” to reflect allowable use
 3. Change Fund 60 to Fund 21 to reflect current practice
 4. Edited consistent language for co-curricular and extra-curricular
 - iv. 662.1 Student Activity Funds Management Guidelines Rule
 1. Change name to “Student Special Revenue Management Guidelines”
 2. Karen H. will check into #9 to confirm where interest has gone in the past few years
 - v. 662.2 Petty Cash
 1. Replace “business” with “administrative” [offices] and add “or designee” to allow each school the flexibility to facilitate refunds and minor purchases

2. Delete "Maximum amount of single purchase not to exceed \$30.00" as this is no longer a practice now that each building has a credit card.
 - b. 672 Purchasing/Bidding Requirements
 - i. Added language regarding securing three quotes/bids when possible for purchases over \$35,000.
3. Jody S. adjourned the meeting at 6:59

Date Posted: 3/1/23